



## LA's BEST Alumni VISTA Fellow

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**Work Schedule:** Full Time – 8hr/day (Working on Pacific Standard Time)

**Location:** LA's BEST City Hall Location - Los Angeles, CA (remote for now due to COVID)

**Project Period:** 02/16/2021 - 02/15/2022

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### Goal of the Project

The goal of the Alumni VISTA Fellow is to organize a network of LA's BEST alumni, collect and archive stories from organization stakeholders and engage alumni in the organization's development activities.

### Objective of Assignment 1

Organize a network of LA's BEST alumni actively engaged in resource and partnership cultivation on behalf of LA's BEST.

**Member Activity:** Examine the impact of high-quality education, enrichment, and recreation programming delivered during out-of-school-time on the development of academic and social-emotional skills, as well as confidence among children served by LA's BEST.

**Member Activity:** Visit multiple LA's BEST sites to obtain an understanding of the program.

**Member Activity:** Create and implement a web-based alumni survey to gather alumni contact information.

**Member Activity:** Organize alumni focus groups to document alumni's experiences in LA's BEST.

**Member Activity:** Engage alumni in quality improvement activities.

**Member Activity:** Aggregate data and present findings in a presentation format which will be used for further study of the alumni population.

### Objective of Assignment 2

Collect and archive stories from organization stakeholders about the impact of LA's BEST on children, families and communities in order to leverage resources to support the delivery of the LA's BEST Program.



**Member Activity:** Gather and document stories about alumni's personal experiences in LA's BEST.

**Member Activity:** Address feedback on how to better serve the needs of the service demographic and help move participants out of poverty.

**Member Activity:** Visit LA's BEST sites and interview various program stakeholders, including students, staff, parents, teachers, and other alumni to document the impact of LA's BEST on their lives and within their communities.

**Member Activity:** Create and document a library of stories to use for communications and development collateral.

### **Objective of Assignment 3**

Engage alumni in the organization's development activities and create a sustainable network which values a culture of philanthropy.

**Member Activity:** Create social media networks where alumni connect with each other and to the larger LA's BEST community.

**Member Activity:** Understand and map alumni connections, partnerships and resources.

**Member Activity:** Use results from surveys and feedback from focus groups to plan strategic initiatives that keep alumni engaged in relevant networking activities and events.

**Member Activity:** Encourage and assist alumni to directly engage their fellow alumni in volunteerism, philanthropy and partnership cultivation activities.

**Member Activity:** Research and develop potential streams of resources and financial support from the alumni network.

**Member Activity:** Research ways to create a sustainable culture of philanthropy from this demographic.

**Member Activity:** Develop and maintain a directory of potential sources of cash and in-kind support for LA's BEST from alumni relationships.

**Member Activity:** Pursue potential resource opportunities as appropriate.

**Deadline to apply is 01/10/2021.** To apply for the Alumni VISTA Fellow position, [please click here to be directed to the AmeriCorps VISTA website.](#)